ALBERT HALL
BRUSSELS

PRICE LIST
& PARTNERS

ALBERT HALL BRUSSELS

HALL RENTAL

Rental fee per day (*)	
Albert Hall	5 000 €
Roseland Hall	5 000 €
Chaplin Studio and Chaplin Lobby	1 500 €
Combined Albert + Chaplin	6 000 €
Combined Albert + Roseland (*)	8 000 €
Full house (*)	9 000 €
Lobby Chaplin / Paramount / Warner / Universal	500 €
per room	

Multiplicators	
- Day for build-up or dismantling (if between 7h and 19h)	-50%
(*) - two days = Rental fee * 1,5	
(*) - three days = Rental fee * 2	
(*) - four days = Rental fee * 2,5, etc	
Short Stay < 6h (including build-up and dismantling)	-40%

To be validated with the site manager
- Room capacity / gauge according to your set-up
- Set-up in the rented space
- Any entertainment during the event
- Additional Audio Visual needs

Included in the hall rental offer
- Prior coordination of the event by an Albert & Roseland in-house manager.
- Reception desk
- Cloakroom including equipment and tickets
- Standard toilet supplies
- Energy consumption (water, energy & heating)
- Standard lights in place
- Insurance. Unisono (Sabam) Copyrights & fair remuneration of the artists
- Reservation of the delivery area with the municipality on request (21m Ch de Wavre 649-651)
- Std WIFI - Welcome2Alberthall (no pasword)

Not included in the hall rental offer
- Cleaning & permanent toilet cleaning service (see infra)
- Catering services (see infra)
- Audiovisual material (see infra)
- Outdoor security (see infra)

(*) The hall rental period includes the duration of the event + the time for setup and full dismantling on the same day between 7h00 and 7h00 the following day.

Any requests for events with public beyond 2h00 require a special authorization and will be subject to an adjusted price offer (10% of the daily hall rental budget per additional hour).

All prices are exclusive VAT. 21% VAT will be added at the time of invoicing.

The Albert Hall Brussels reserves the right to carry out additional and / or subsequent invoicing of VAT **in the event that the tax administration changes the tax status of BCMS.**

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STAFF & CLEANING COSTS

CLEANING COSTS	
Clean-up after set-up and before guests arrival	
Albert or Roseland	200 €
Chaplin Studio & Lobby	100 €
Any other room	50 €
Combined Albert + Chaplin	300 €
Combined Albert + Roseland	300 €
Full House	500 €

Cleaning after event	
Albert or Roseland	450 €
Albert & Roseland (after conference)	250 €
Chaplin & Lobby	250 €
Any other room	100 €
Combined Albert + Chaplin	700 €
Combined Albert + Roseland	850 €
Full House	1 000 €

If multiple days events, we clean daily.

STAFF			
Mandatory Staff (of the Albert Hall Brussels)			
Room regisseur - (24/7) (1) & (3)	60 €	Per hour	Presence mandatory (1)
Doormen/Security - 7h-24h (2) & (3)	40 €	Per hour	Weekend 55€
Doormen/Security - 24h-7hh (2) & (3)	55 €	Per hour	Weekend 55€
Toilet Maintainer - 7h-24h (3)	35 €	Per hour	Weekend 45€
Toilet Maintainer - 24h-7h & (3)	45 €	Per hour	Weekend 45€
Contracted staff (can be either managed by the client or, if requestded, by the Albert Hall Brussels).			
Hostesses / stewards / roadies - 7h-24h (3) & (4)	40 €	Per hour	> 9h/day or Sunday : 60 €
Hostesses / stewards / roadies - 24h-7h (3) & (4)	55 €	Per hour	> 9h/day or Sunday : 85 €
Transport fee (Female staff after 22h)	25 €	Per person / per day	
Uniform fee (4)	25 €	Per person / per day	

(1) Presence of a room regisseur from the start of set-up to the end of dismantling and throughout the event

(2) Minimum one per entrance used (including emergency exits).

(3) Presence 1/2 hour before event with a minimum of 4 hours

(4) Dress code of the hostesses/stewards to be defined with client

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EVENT FURNITURES

Podium

Albert Hall - Podium (either 10*4m or 8*3m) - (stairs, carpet, side-covers)	350 €	Other dimensions prices on demand

Chairs & Tables

Chairs not installed no cover	1,0 € per piece
Stretch covers for chairs not installed	0.5 € per piece
Chairs installed no cover	2,0 € per piece
Chairs installed with stretch cover	3.5 € per piece
Rond Table 120 cm	6.0 € per piece
Rond Table 150 cm	8.0 € per piece
Rond Table 180 cm	11.0 € per piece
Stand-up table with cover (white or black)	10.0 € per piece
Square Table 160 cm	12,0 € per piece
Rectangle table 120 * 50 cm	4,0 € per piece
Rectangle table 120 * 75 cm	5,0 € per piece
Rectangle table 150 * 75 cm	6,0 € per piece
Rectangle table 180 * 75 cm	8,0 € per piece
Strech covers for table	5,0 € per piece
Any style - Cabaret, School, U (mix of chairs & cover, tables) price per person.	5,0 € per person

Other rental supplies

Armchairs	25,0 € per piece
Lectern	100,0 € per piece
Coffee table	5,0 € per piece
Tablecloth	15,0 € per piece
Black Curtains (20m long & 5m high)	300,0 € per installation
High Stool	3,0 € per piece
Easel	10,0 € per piece
Podium	350,0 € Only applicable in the Albert room

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AUDIOVISUAL & RELATED

Audiovisual kits	
Audio Kit - 2500€ (Roseland or Albert) - 1000€ (Chaplin) (*)	
Included sound mixing console Allen & Heath, speakers, 2 microphones handheld	
Any additional material will be the subject of a separate offer	
Projection Kit - 2500€ (Roseland or Albert) - 1000€ (Chaplin) (*)	
Includes Projector, screen, computer, clicker, video mixing console	
Any additional material will be the subject of a separate offer	
Light Kit - included	
Pre-installed lights, light mixing console, connected uplighters	
Any additional material will be the subject of a separate offer	
Package Audio+Projection+light	
Roseland	4 000 € (*)
Albert	4 000 € (*)
Chaplin	1 600 € (*)

Multiplicators (multi-day use)
(*) - two days = Rental fee * 1,5
(*) - three days = Rental fee * 2
(*) - four days = Rental fee * 2,5, etc

Interconnected ready to use control units
A mobile sound, image and lighting control units is available in each room. Our control units are identically equipped and interconnected, so we can operate one room from another. Protocol Dante.

Technical specifications		
Sound		
Roseland	L-Acoustics SYVA	
Albert Hall	L-Acoustics SYVA	
Chaplin	Meyer CQ Serie	
Screens	Either 16/9 or 16/10 format	
Roseland	5m*3m - Retractable rear-projection screen	
Albert Hall	9m*5m - Concealable behind a motorised curtain	
Chaplin	5m*3m	
Projectors		
Roseland	Rear Projection EB-PQ2220B - 4K - 20.000 lumens	
Albert Hall	Front Projection EB-PQ2216B - 4K - 16.000 lumens	
Chaplin	Ultra short-throw projector Epson EH-LS650 / 4k / 3600 lumens	
Mobile projector+ screen		
Any other room	Ultra short-throw projector Epson EH-LS650 / 4k / 3600 lumens + screen 3*1,6m	
Lights		
All rooms	Cf. Standard lights available on a permanent basis in the rooms.	
Internet WIFI everywhere - 1000Mbps maximal capacity up & download - Line Dstny		
Std (5Mbps up & down)	Included	Welcome2AlbertHall
Personalised (25Mbps up & down)	400 € per day	
Cable internet	400 € per day	400 Mbps dedicated

Hybrid, streaming, more lights, translation, etc
Precise your demand to our internal team and/or audiovisual partners

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AUDIOVISUAL PARTNERS
Audio-Light-Video-streming-translation, etc

Our resident audiovisual partner
ArtsTechs has installed the standard and permanent technical equipment available in the Albert Hall rooms (sound, projection).
In collaboration with our AV Technicians, it manages your standard requirements for conferences, meetings, cocktail parties, dinners, evenings, etc.
Any other more specific request (recordings, hybrid meetings, connection to an external control room, translation, etc.) will be managed either by ArtsTechs, Microson or your audio-visual partner in collaboration with our AV technicians. We will always ensure that the connections are managed in compliance with the resident equipment installed (speakers, projector and screen) and the acoustic standards applicable to the rooms.

Our specialized audiovisual partners				
MICROSON (specialized in meetings with translation).	Christian Dewaet	02 216 42 42	info@microson.be	www.microson.be
ARTSTECHS (corporate events, hybrid meetings, special podium with decoration)	Vivian Tramasure	0475 28 00 22	vivian.t@artstechs.com	www.artstechs.com